

## Call to order

A meeting of **J.W. Dobbs GO TEAM** was held at **J.W. Dobbs Elementary library** on **February 11, 2019**.

## Attendees

Attendees included: Danielle Battle, Tiffany Ragin, Taijuan Clayton, Yolanda Womack, Juanita Jones, Zebulon Ellis, Pristine Parr, Charnita West, Kenneth Williams, Chaundra Gipson, Chiquita Puckett.

## Members not in attendance

Members not in attendance included **Cynthia James and Sharon York**.

## Approval of minutes and agenda

Ms. Womack called to order the February meeting at 4:10. GO TEAM members were given time to review the February agenda. Dr. West request a correction to the agenda, adding items (c) Members Expiring Terms and (d) Care Center at Dobbs under “Discussion Items.” Ms. Womack requested approval of the agenda and a motion to approve was given by Ms. Puckett and seconded by Ms. Jones. GO TEAM members reviewed the November meeting minutes. Ms. Womack requested approval of the November minutes and the motion was approved by common consent.

## Information Items

- Our Associate Superintendent of Schools for the South Atlanta Cluster, Dr. Danielle Battle, spoke to the team regarding this year being the last year for Dr. West and the timeline/procedure for selection of a new principal for the upcoming school term. Firstly, Dr. Battle commended Dr. West on her tenure here as principal and the great progress our school has made under her leadership. She explained that the process will begin on Thursday, February 28, 2019 with a Community Stakeholders Meetings with herself and Dr. Phillip Luck, Human Resources Leadership Staffing Director, from 5-6 p.m.; J.W. Dobbs staff from 3-4 p.m. on the same day. A letter to that effect was passed out and emailed. The purpose of the meetings was to give staff, community members (such as our Delta partners), and select 5<sup>th</sup> grade students an opportunity to provide feedback on the type of leadership qualities they would like to have in a new principal. Secondly, on March 1<sup>st</sup>, the GO TEAM Chair and and Associate Superintendent will meet with the district’s Leadership Director to review the principal pool candidates.

Thirdly, the Dobbs Principal Candidates Interview Day (6 candidates and 1 alternate) will be held on Thursday, March 14, 2019 from 8:30-5pm at Central Office with participation from the Dobbs GO TEAM. GO Team members, look for an email from Dr. Battle. Afterwards, the top three candidates will interview with the Superintendent, Deputy Superintendent, and the Associate Superintendent on Monday, March 25, 2019. Finally, the Superintendent (Dr. Carstarphen) recommends a candidate for board approval by Monday, April 8, 2019

- Dr. West announced Read Across America will be held on March 1, 2019 from 9-11 am. We welcome volunteers to come and read to homeroom classes. Our Delta Airlines partners will engage with the students in the gym during the day. The day will end with a parade at 1pm and then the Principal's Book of the Month will be read to the entire school in the gym.
- Assessments- Dr. West discussed teachers will and have been engaged in data meetings. Two staff members attended a training on looking at our STAR data in detail. We have had to shift our focus in the lower grades (K-2), work backwards, and have across grade level conversations. Three years ago we made a decision to give some heavy attention and training in the area of phonics and phonemic awareness. Money was invested in a bookroom with leveled texts for guided reading so students could have individual instruction in small groups at least 15-20 minutes daily. Our school also decided to invest in the WriteScore Curriculum and Assessment system. The GMAS will have constructed and extended writing responses. The WriteScore curriculum will allow students to practice writing responses that mimic the GMAS. The student responses will be sent to an outside agency, scored/analyzed, and sent back to teachers. Comparisons in school-wide data was made. We have 30% ranking on \_\_\_\_\_ which is the highest percentage from 2016, 17, and 18. We are the 2<sup>nd</sup> highest in the cluster to Cleveland Avenue in moving students (Progress points). Ms. Parr asked the question why did review packets such as Winter packets stop coming home to students? Dr. West replied because of the low rate of return, however, if that is something that is desired please reach out to the individual homeroom teacher.

## Action Items

**2017-2020 Strategic Plan Review-** Dr. West and Ms. Womack presented our strategic plan. Our Dobbs' priorities are under cluster priorities 1, 2, and 6:

1. Provide remediation and acceleration as indicated by data
2. Implement integrated, project and problem-based learning projects for grade-level and school-wide implementation
3. Provide targeted professional learning opportunities to improve the quality of instructional pedagogy and focus on the implementation of Standards an STEM

## Discussion Items

Budget Training and Assessment- Dr. West reminded members that have not taken the training and assessment to please do so. Ms. Puckett will resend the link.

FY'20 Budget Development Presentation- Dr. West presented a PowerPoint presentation on the draft budget. 80% of the budget will be spent on personnel of which 73% on instruction, 7% pupil services, 7% improvement of instructional services, 8% administration, 2% Media services, 3% Maintenance. Dr. West presented a chart that showed the current enrollment numbers per grade level and the projected number for next year. This data will determine the staffing allotments we will have for next year's budget. \$74,000-\$84,000 is the average staff salary. The proposed budget for the general operations of the school are reflected at \$4,743,584. This investment plan for FY20 accommodates a student population that is projected to be 409 students, which is a decrease of 46 students from FY19.

Grade	Current Enrl	Current Staff	Grade	Projected Enrl	Gain/ Loss	Earned Staff	Gain/ Loss	Projected Teachers	Other Staff
K	57	3	K	67	+10	3		3	3paras
1	70	4	1	55	-2	3	-1	3	
2	74	4	2	72	+2	3	-1	3	1 eip
3	77	3	3	67	-7	3		3	
4	80	4	4	65	-12	2	-2	2	1 eip
5	89	4	5	83	+3	3	-1	3	1 ?

Money will be allotted for improvement to our media collection. The average age of items in our collection is 15 years old. Dr. West said that we may have some money returned to us from Title I hold back. If so, what are some things we would like to spend it on. Ms. Parr mentioned if it was possible to look into a coding program she is familiar with for students. The cost is \$3,000. Dr. West asked her to contact the program to see what the options are.

## Agenda Items

- Members with Expiring Terms- Ms. James (staff) and Ms. Jones (parent) terms are expiring. Anyone who wants to run please make your interest known so that you can declare your candidacy by Feb 28<sup>th</sup>.
- Care Center at Dobbs- We are averaging 130 to 150 visits a month. They will be hosting a Community Easter Egg Hunt/Health Fair on Sat. March 23<sup>rd</sup>. The event will also feature DA Expungement counseling.

A motion to adjourned was called for by Ms. Womack and given by Ms. Parr. It was .....  
seconded by Mr. Williams. The meeting was adjourned by 5:22 pm